

Marin Primary & Middle School Job Description

Title: Preschool Teacher
Reports to: Preschool Director
Status: Full Time, Non-Exempt Employee

A Preschool Teacher at Marin Primary & Middle School is first and foremost committed to serving our mission of treasuring childhood. A Preschool Teacher is a passionate and creative member of a team of two co-teachers. This position entails collaborative planning of curriculum and shared responsibilities for instruction in a supportive working relationship. In addition, the MP&MS team-teaching model is designed to integrate disciplines and content by blending the skills, passions, and talents of classroom teachers and specialists. Within a developmentally-informed and play-based program, preschool teachers are encouraged and supported to create meaningful experiences for young students. Innovation, flexibility, and a desire to engage in the natural creative energy and learning process of preschoolers are all resonant with the strongest values of our school. Together we celebrate creativity, exploration, emergent curriculum, and the positive development of the whole child through social, emotional, and academic skills. Teachers work together to understand every student from multiple perspectives, to build meaningful relationships with students and their families, maintain high standards, and promote a love of learning.

Duties and Responsibilities

- Provide for the safety and well-being of all students at all times by maintaining a safe and secure environment in which students can grow in autonomy as they play and learn together.
- Design and implement programs to actively engage students in making connections, solving problems, and thinking independently.
- Develop and teach activities that support growth in a variety of areas including social-emotional, physical, language, cognitive, literacy, mathematics, science and technology, and the arts.
- Create an inviting, organized, and developmentally appropriate learning environment that reflects the learning objectives of the class and age level.
- Teach to individual learning styles and intelligences; assess learning in a variety of ways.
- Document student progress, complete developmental assessments, lead regular parent conferences, and convene additional meetings with parents and other school staff as necessary.
- Build relationships with the students in which each child feels understood, nurtured, and challenged, and within which each child's emerging identity is respected.
- Create a partnership with parents and share information about the program and their child's progress through regular written communication, parent conferences and the school's website and photo sharing applications.
- Create opportunities for children to become increasingly responsible for the many communities in which they live.

- Defend the dignity and worth of each member of the community and create an environment that fosters respect, understanding, and acceptance of differences; always model appropriate and ethical behavior.
- Collaborate enthusiastically with a team of faculty, staff, administrators, and parents to nurture children both inside and outside the classroom, including recess, lunch, arrival, and dismissal times.
- Participate actively in faculty meetings and work collaboratively with colleagues on committees and through other means to further the development of the school's program.
- Participate fully in the life of the grade level or class, including field trips, student performances, and other events.
- Pursue professional growth opportunities on an ongoing basis.

Position requirements include but not limited to:

- Bachelors degree in early childhood education or related field
- A minimum of 12 ECE units to meet State of California requirements for preschool teachers
- Strong skills in collaboration, verbal and written communication, use of technology (including proficiency in using the Google Suite for Education, email, website posting of newsletters and photos)
- Outstanding interpersonal skills, including patience, discretion and good judgement

Physical Requirements

In the course of a workday in the Marin Primary & Middle School preschool, a teacher should expect to:

- Sit, walk, stand
- Lift and carry up to 50 pounds
- Bend from the neck and waist
- Squat, climb, kneel, crawl
- Twist from the neck and waist
- Withstand exposure to noise, which may be excessive on occasion
- Use both hands for a variety of tasks, including:
 - Pushing
 - Pulling
 - Grasping
 - Fine manipulation
 - Reaching, both above and below shoulder level
 - Using a keyboard

In addition:

- Most tasks require visual perception and discrimination.
- Some tasks require oral communications ability.
- Some tasks require the ability to perceive and discriminate sounds.

The frequency with which any teacher may need to use any of the skills and physical requirements listed above vary on a daily basis. However, any of them may be necessary at any time on an emergency basis, and there are some situations in which one or more of them may be necessary for an extended period of time.

It is desirable that a preschool teacher can drive cars and other vehicles.

MP&MS is an equal opportunity employer. All individuals have an equal opportunity for employment based on qualifications and merit, regardless of religion, race, sex, marital status, pregnancy, childbirth or related medical conditions, age, color, national origin, ancestry, physical or mental disability, medical condition, sexual orientation, military service status, or any other factor prohibited by state or federal law. This policy applies to all areas of employment, including recruitment, hiring, training, promotion, compensation, benefits, and other conditions of employment. MP&MS also makes reasonable accommodations for employees with disabilities and for employees who request an accommodation for pregnancy, childbirth, or related medical conditions.